



**Summary of the decisions taken at the meeting
of the Executive held on Monday 1 October 2018**

1. Date of publication of this summary: 2 October 2018
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 5 October 2018
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 6 2018 District Sports Studies Sports Facilities Strategy</p> <p>Report of Executive Director: Wellbeing</p> <p>Purpose of report</p> <p>To note the findings of the District Sports Study Sports Facilities Strategy, a part of the commissioned 2018 Open Space, Sport and Recreation Assessment. These findings will be used to create the Sports & Leisure Strategy for Cherwell which will be brought to Executive in early 2019. The study models sport facility needs in Cherwell up to 2031.</p> <p>Recommendations</p> <p>The meeting is recommended:</p>	<p>Resolved</p> <p>(1) That the findings from the District Sports Study Sports Facilities Strategy Executive Summary (annex to the Minutes as set out in the Minute Book) be noted.</p> <p>(2) That the production of a Council Sports & Leisure strategy and subsequent delivery plan, in response to the Sports Studies findings and recommendations be supported.</p>	<p>Members are asked to note the information contained in The District Sports Study Sports Facilities as it will provide an evidence base for the full Sports & Leisure Strategy. From this, producing a delivery approach for the development of further sports facilities where needed and to ensure the effective provision of sport and leisure opportunities across the District. Our main aim is to ensure that a network of sports facilities is in place to cater for the health and wellbeing of the current and future population.</p>	<p>Option 1: To reject the findings of the District Sports Study Sports Facilities Strategy, and to seek an alternative means of assessing current and future facility provision. This is not recommended, as it will be costly and will not meet Sport England assessment criteria, which is required for planning compliance and funding bids.</p>	<p>None</p>

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<p>1.1 To note the findings from the District Sports Study Sports Facilities Strategy Executive Summary.</p> <p>1.2 To support the production of a Council Sports & Leisure strategy and subsequent delivery plan, in response to the Sports Studies findings & recommendations</p>				
<p>Agenda Item 7 Oxfordshire Joint Statutory Spatial Plan (JSSP) Local Development Scheme, Statement of Community Involvement and Scoping Document</p> <p>Report of Interim Executive Director: Place and Growth</p>	<p>Resolved</p> <p>(1) That the Local Development Scheme 2018 (“LDS”) for the Joint Statutory Spatial Plan (JSSP) (annex to the Minutes as set out in the Minute Book) be approved.</p>	<p>The Council and its partners are at an early stage in the production of a JSSP for Oxfordshire. Once adopted the JSSP, will form part of the Council’s Development Plan against which formal planning decisions will be made and other local planning documents prepared. The</p>	<p>Option 1: Not to approve the draft SCI for consultation and to not approve the LDS and Scoping Document.</p> <p>The SCI is a requirement of S18 of the PCPA 2004. To not adopt an SCI would</p>	<p>None</p>

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<p>Purpose of report</p> <p>To seek approval of draft project and programme documents for the Oxfordshire Joint Statutory Spatial Plan (JSSP). These documents comprise the Draft Statement of Community Involvement 2018; the Local Development Scheme; and, the JSSP Scoping Document</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the Local Development Scheme 2018 (“LDS”) for the Joint Statutory Spatial Plan (JSSP) attached at Appendix 1.</p> <p>1.2 To approve the draft</p>	<p>(2) That the draft Joint Statutory Spatial Plan (JSSP) Statement of Community Involvement 2018 (“SCI”) (annex to the Minutes as set out in the Minute Book) be approved for a six week period of formal public consultation.</p> <p>(3) That the Joint Statutory Spatial Plan (JSSP) Scoping Document (annex to the Minutes as set out in the Minute Book) be approved.</p> <p>(4) That the Interim Executive Director: Place and Growth, in agreement with the other councils</p>	<p>Council has a statutory duty to prepare and maintain an LDS under S15 of the PCPA 2004. The preparation of the plan will require community and stakeholder involvement and the production of a SCI is a legal requirement under S18 of the PCPA 2004 to ensure compliance with statutory requirements and Government policy for plan making and consultation on planning matters.</p> <p>These documents will not replace the Councils existing LDSs and SCIs, they will remain relevant to all other planning matters.</p>	<p>leave the production of the JSSP and the soundness of the development plan document open to challenge.</p> <p>The Council has a statutory responsibility to maintain an LDS. Not to approve the LDS could undermine the confidence of the public and stakeholders about the plan making process.</p> <p>The JSSP Scoping Document is an informal document, not required by regulations, but which is a helpful project planning tool which seeks to set out the understanding between the various parties on the objectives of the JSSP and the processes that will be</p>	

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<p>Joint Statutory Spatial Plan (JSSP) Statement of Community Involvement 2018 ("SCI"), attached at Appendix 2 for a six week period of formal public consultation.</p> <p>1.3 To approve the Joint Statutory Spatial Plan (JSSP) Scoping Document, attached at Appendix 3.</p> <p>1.4 To authorise the Interim Executive Director: Place and Growth, in agreement with the other councils equivalent, to make any necessary minor and presentational changes to the draft Statement of Community Involvement before formal</p>	<p>equivalent, be authorised to make any necessary minor and presentational changes to the draft Statement of Community Involvement before formal consultation commences.</p> <p>(5) That the Interim Executive Director: Place and Growth be authorised to make any necessary minor and presentational changes to the Local Development Scheme and Joint Statutory Spatial Plan Scoping Document before publication.</p>		<p>followed. This will form an agreed framework for the project and it will be used to inform the work programme for the plan. To not approve the Scoping Document will lead to uncertainty and possible delays in the preparation of the JSSP.</p> <p>Option 2: To reconsider the content of the draft SCI, LDS and Scoping Document.</p> <p>The draft SCI has been produced having regard to statutory and policy requirements for plan-making. It is considered by officers to be an appropriate consultation document.</p> <p>The LDS has been</p>	

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<p>consultation commences.</p> <p>1.5 To authorise the Interim Executive Director: Place and Growth to make any necessary minor and presentational changes to the Local Development Scheme and Joint Statutory Spatial Plan (JSSP) Scoping Document before publication.</p>			<p>produced having regarded to the statutory responsibilities for plan making, the requirements of the Oxfordshire Housing and Growth Deal and the resources available to the JSSP Project Team. It is considered by officers to be appropriate for the present and foreseeable circumstances.</p> <p>The draft Scoping Document has been produced having regarded to statutory and policy requirements for plan-making and the requirements of the Oxfordshire Housing and Growth Deal. It is considered by officers to be an appropriate and effective document that will guide the preparation of</p>	

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			<p>the JSSP.</p> <p>The draft SCI has been produced having regarded to statutory and policy requirements for plan-making. Examples of recently approved SCIs have been considered. It is considered by officers to be an appropriate consultation document.</p>	
<p>Agenda Item 8 Results of the Residents' Satisfaction Survey 2018</p> <p>Report of Assistant Director – Performance and Transformation</p> <p>Purpose of report</p> <p>To provide the Executive a summary of the key results from</p>	<p>Resolved</p> <p>(1) That the results of the survey, with particular reference to the following priority service areas identified by respondents: Dealing with anti-social behaviour; Household</p>	<p>The satisfaction survey provides the Council with a standard source of data for gauging satisfactions levels across the district, which enables informed decision making with regard to service provision and priorities.</p> <p>It is important that the data is used as part of business and</p>	<p>To reject the findings of the satisfaction survey results and not incorporate them as part of the business and service planning process for 2019-20. This has been rejected as the survey provides the Council with a standard source of data for gauging satisfactions levels across</p>	<p>None</p>

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<p>the annual satisfaction survey and to identify areas to be reflected in future business and service plans.</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Note the results of the survey, with particular reference to the priority service areas identified by respondents as set out in section 3.13 and 3.14.</p> <p>1.2 Agree that the results and priority service areas identified will be used as part of the business and service planning process for 2019-20.</p> <p>1.3 Request that officers undertake a review of how the Council communicates with residents to ensure we</p>	<p>waste collection; and, Household recycling collection and food/garden waste collection be noted.</p> <p>(2) That it be agreed that the results and priority service areas identified will be used as part of the business and service planning process for 2019-20.</p> <p>(3) That officers be requested to undertake a review of how the Council communicates with residents to ensure we reach as many residents as possible with key service updates and that we effectively communicate progress</p>	<p>service planning and those areas of further investigation are progressed. These further investigations by officers, coordinated by the Insight Team, will provide the council with more detailed customer feedback and insight enabling evidence-based decision making.</p>	<p>the district, which enables informed decision making with regard to service provision and priorities.</p>	

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<p>reach as many residents as possible with key service updates and that we effectively communicate progress against our business plan objectives and how the Council spends its money.</p>	<p>against our business plan objectives and how the Council spends its money.</p>			
<p>Agenda Item 9 Monthly Performance, Finance and Risk Monitoring Report - August 2018</p> <p>Report of Assistant Director: Performance and Transformation and Assistant Director: Finance and Procurement</p> <p>Purpose of report</p> <p>This report summarises the Council's Performance, Risk and Finance monitoring</p>	<p>Resolved</p> <p>(1) That the monthly Performance, Risk and Finance Monitoring Report for August 2018 be noted.</p>	<p>The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis.</p> <p>This report provides an update on progress made so far in 2018-19 to deliver the Council's priorities through reporting on Performance, the Leadership Risk Register and providing an update on the financial position.</p>	<p>Option 1: This report illustrates the Council's performance against the 2018-19 business plan. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.</p>	<p>None</p>

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<p>position as at the end of each month.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the monthly Performance, Risk and Finance Monitoring Report.</p>				
<p>Agenda Item 10 Banbury Strategic Investment Vision</p> <p>Report of the Executive Director – Finance and Governance</p> <p>Purpose of report</p> <p>This strategic vision sets out how Cherwell District Council will use its own resources to</p>	<p>Resolved</p> <p>(1) That Banbury Strategic Investment Vision (annex to the Minutes as set out in the Minute Book) be agreed.</p>	<p>The vision captures our statement of intent in terms of our direct investment strategy and recognises the importance of partnership working, of our enabling role and our responsibilities around sound financial management.</p>	<p>The alternative option would be to not have a laid our strategic investment vision but this would not be acceptable on the grounds that we risk not being able to make some of the key regenerative or non-commercial investments without a suitable policy.</p>	<p>None</p>

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<p>enable the overall vision for Banbury and Banbury Canalside to be realised. This vision has been scoped following engagement with members from across all parties through a workshop designed to consider how the Council can directly and positively impact on improving the area and ensuring that the aspirations set out in our statutory planning documents can be enabled.</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To agree the Banbury Strategic Investment Vision as set out in Appendix 1 to this report.</p>				

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<p>Agenda Item 13 Options Paper for Maintenance at Spiceball Leisure Centre</p> <p>Exempt report of Executive Director: Wellbeing</p>	<p>Resolved</p> <p>(1) As set out in the exempt decisions.</p>	<p>As set out in the exempt decisions</p>	<p>The options are set out in the exempt report.</p>	<p>None</p>
<p>Agenda Item 14 Eco Business Centre: Operator Contract Award</p> <p>Exempt report of Assistant Director: Economy and Regeneration</p>	<p>Resolved</p> <p>(1) That the current status of the Eco Business Centre be noted.</p> <p>(2) That the authority for awarding the contract for the Operator of the Eco Business Centre be delegated to the Executive Director: Finance and Governance, in consultation with Assistant Director: Law and Governance</p>	<p>As set out in the exempt decisions.</p> <p>Given the timescales involved in awarding the contract and the desire to avoid any delay in appointing a suitable operator it is requested that the authority to award be delegated to the Executive Director: Finance and Governance in consultation with Assistant Director: Law and Governance.</p>	<p>As set out in the exempt decisions</p>	<p>None</p>

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	and the Lead Member for Economy, Regeneration and Property.			